



## The Oasis (Poole) Management Limited

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### RESIDENTS' FIRE SAFETY PLAN

This guide is provided to enable you to understand the features of the building and the procedures to follow in the event of a fire.

#### Fire Safety Facilities

The building was constructed in the 90's as a purpose-built block of flats. It is constructed using brick, concrete and steel. None of these materials are combustible.

- The building is compartmented, which means it is divided into fire-resisting boxes. Each flat and each landing and corridor are a fire compartment. Each room in a flat is also a compartment, providing the fire-resisting room doors are closed. The design is such that unless your flat is involved in fire, you are safe to remain in your flat if there is a fire elsewhere.
- The staircases are the primary escape routes and are therefore always maintained free of obstructions, combustible materials and sources of ignition. However DO NOT use the staircases if fire is present on them. STAY in your apartment.
- The front door to your flat is marked 'Fire Door Keep Shut', it is important that these are always kept closed and not left propped open. You will note that the doors are very heavy and the self-closing mechanism should operate correctly.
- It is highly unlikely that a fire in a flat would ever spread into a landing.
- Each flat should have a smoke detector in it. The batteries should be replaced annually (you will get an annoying bleep which will indicate the battery needs replacing if you forget to do it).
- Emergency lighting will operate in corridors and staircases in the event of a lighting sub-circuit failure.
- There is a manual sounder on the ground floor of each section of the building, this should be used to warn other residents if there is a fire in the building. This sounder should never be used for any other reason and therefore if you do hear it then you know there is a fire in the building, there will never be any practice with this sounder.
- It is recommended that each flat should have a fire blanket for use in the event of fire.
- There are "Fire Action" notices inside the building.

#### What to do in the event of fire or smoke INSIDE YOUR FLAT

- Get everyone out, close the flat door (this is essential), if possible close windows and walk calmly out of the building.
- Use the sounder on the ground floor to warn other residents that there is a fire in the building.

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- Call 999 (or 112) service and ask for the Fire & Rescue Service and give your address and the flat number and state which floor the fire is on. **DO NOT END THE CALL** until the address has been repeated. Give the operator the telephone number you are calling from.
- Try to put out the fire ONLY if it is very small and you feel competent to do so.
- Never re-enter the flat.
- If you have a fire in your kitchen particularly when frying, do not move the pan or put water on it. Turn off the cooker if safe to do so and place your fire blanket over the pan (again if safe to do so) and leave the apartment.
- IF YOU ARE IN ANY DOUBT- LEAVE THE BUILDING.

### **What to do in the event of fire or smoke ELSEWHERE IN THE BUILDING**

- You are usually safer staying in your own apartment. “Stay Put” and call the Fire & Rescue Service. Therefore, if you do hear the sounder do not leave your flat immediately unless you know for sure where the fire is – you may be opening your front door into the fire itself.
- You must leave immediately if smoke or heat affect your flat or if you are told to by the Fire & Rescue Services.
- IF YOU ARE IN ANY DOUBT – LEAVE THE BUILDING.
- If you are in the common parts of the building (stairway or landings), leave and call 999 (112) and ask for the Fire & Rescue Service, giving the following information:
  - Fire at The Oasis, 45 Lindsay Road, Poole, BH13 6AP
  - Your telephone number.
  - Location of the fire if known including the flat number.
  - Advise the operator that there is a “Stay Put” policy in the building.
  - DO NOT END THE CALL until the address has been repeated.

### **IF YOU ARE CUT OFF BY FIRE**

- Try to remain calm.
- Close the door nearest to the fire and use towels, sheets or other suitable materials to block any gaps around the door. (Soaking them in water will help). This will help prevent smoke from entering the room where you are. If possible go to the window, open it and shout for help.
- If the room becomes smoke filled, go down to floor level. It will be easier to breathe as the smoke will rise upwards.
- If you are in immediate danger from fire and are not higher than the first floor of the building, it may be possible to drop to the ground without injury providing you can get out of the window feet first and lower yourself to the full extent of your arms before dropping. Soft furnishings dropped from the window may help break your fall and limit the danger of injury.

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